



# COMMUNITY CHRISTIAN SCHOOL

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Name of Student \_\_\_\_\_

Enrollment Date \_\_\_\_\_

## Financial Agreement

CCS fees are calculated on annual costs, but payment plans are available. Payment plans help break down the costs for Tuition, PACE Curriculum and annual Standardized Testing.

Our annual Registration/Enrollment Fee is charged separately, since we offer a 50% discount to students who pay this fee by May 31, for the following school year. There is also a separate Diagnostic Testing Fee, but this only applies to new students, if deemed necessary.

We accept checks, credit/debit cards, or cash payment (please do not mail cash). We trust our parents to make every effort to pay on time, according to their individual payment agreement. If payment becomes more than 2 weeks late, students will not be able to attend school until payment is received or a new payment agreement is discussed.

**There is a \$30 fee for returned checks.**

### Diagnostic Testing

\$25 if necessary, for new students

### Yearly Registration/Enrollment

\$150 – Ensures a seat, available until school is full, awarded on a first-come-first-served basis (\$75 if paid before May 31, for following school year).

### Annual Costs - \$4,500

Tuition - \$4,500

Includes Curriculum and annual Standardized Testing Fee.

If a student fails a PACE, a replacement PACE must be ordered. Replacement PACE charge is \$7. (Less than 80% correct on the final test for each PACE is considered a failing grade.)

### Payment Options for Annual Costs

- Option 1. **\$4,500 Annually**
- Option 2. **\$450 Monthly** ( $\$450 \times 10 = \$4,500$ ), due 1<sup>st</sup> school day of each month  
**10 installments/year, 5 installments/term** ( $\$4,500/10 = \$450$  – no accounting fee)
- Option 3. **\$226.50 Semi-Monthly** ( $\$226.50 \times 20 = \$4,530 - 4,500 = \$30$  acctg), due 1<sup>st</sup> & 3<sup>rd</sup> week ea month  
**20 installments/year, 10 installments/term** ( $\$4,500/20 = \$225 + \$1.50$  acctg fee = \$226.50)
- Option 4. **\$114.50 Weekly** ( $\$114.50 \times 40 = \$4,580 - \$4,500 = \$80$  acctg fee), due each week  
**40 installments/year, 20 installments/term** ( $\$4,500/40 = \$112.5 + \$2$  accounting fee = \$114.50)

*Multi-student family discounts are available. 10% for second student – 20% for third+.*

**Payment Plan Explanation:** Some parents wonder why we charge for a full month during August, December and May, which typically only require students to attend parts of those months. Our fees are based on the annual cost per student, and our payment plans divide the annual cost into an even number of payments, spread over the year.

Our monthly payment plan divides our annual cost over 10 months, with no accounting fee added. Semi-monthly and weekly payment plans have a small accounting fee added to each payment, to help cover the extra cost of tracking multiple payments.

Even though the number of weeks may vary in various months, we urge parents to make the required number of payments per term as soon as possible. This makes the weekly payment plan, for example, be completed early in the months of December and May, so payments are not necessary when students are not attending.

I/we have read and fully understand the above, and have chosen a payment option. I/we also agree to all fees listed for each child enrolled in CCS. I/we understand that if there is a need to change the selected payment options at any time, a meeting will need to be scheduled with the CCS administrator to discuss and sign a new Payment Agreement form. I/we have also read and agree to CCS Withdrawal Policies as stated in the Student Handbook.

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Parent/Guardian Signature

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Date Signed

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Parent/Guardian Signature

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Date Signed

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C.C.S. Representative Signature

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Date Signed